Farm Name: Ring Farm, Chance Inn	**Date of Annual Generic Risk Assessment**: unknown
Date of this Risk Assessment 12th January 2026	**Time of Risk Assessment:** morning
Risk assessment completed by: Ruth Millar	**Name of person responsible for first aid on farm visit**: Moira Henderson or staff member from the school/group

Type of Farm/Which event:

Livestock farm (livestock or mixed)	☑	Lambing Experience	☑	Sheep dog demos	❑
				Farm vehicle experience	❑
Arable farm	☑	Shearing Experience	❑	Farm Tour/Talk	❑

Animals visitors will come in contact with:
(please tick all that apply)

Sheep	☑	Alpacas	❑
Cattle	❑	Hens	❑
Dogs	☑	Other	❑

CHECKLIST		**CHECKLIST COMMENTS**
Fire procedure and muster / Assembly point	☑	Covered as welcome info on tour and info on website
No eating / drinking on farm *(except agreed circumstances i.e. medical condition, permitted food premises)*	☑	Covered as welcome info on tour and info on website
Visitor allergies (peanuts etc)	☑	Requested pre-visit at booking and info on website
Any additional support for learning requirements discussed	☑	Requested pre-visit at booking and info on website
Plan of intended route around farm	☑	Playbarn to sheep shed and back again (map online)
Emergency procedures – first aid / accident form	☑	Available in office
Any open wounds/cuts must be covered with a waterproof dressing	☑	First aid kit in barn
?COSHH assessment(s) for 'active' chemicals used in footbaths *(Add name of person who completed the assessment in comments)*	❑	No current bio-security measures
Hand washing and boot washing point identified *(Add location to comments)*	❑	No current bio-security measures
Hand washing procedures (using antibacterial liquid soap and with running water)	☑	Posters above the sinks – teachers ensure their pupils do wash hands
Visitors with long hair should be advised to have it tied back	☑	Covered as welcome info on tour and info on website
Clothing which becomes contaminated with animal waste/bodily fluids should be washed with minimal handling after leaving the farm.	☑	Freezer bags provided for soiled clothes
risk assessment information conveyed to visitors	☑	Sent via email prior to arrival

NB: that the following procedure must be followed with regard to hand wear.

-Gloves should not be worn unless the temperature is very cold.

-If the weather necessitates the wearing of gloves or mittens then the visitors must understand that it is **essential** that they are washed after the farm visit to eliminate risk of cross contamination.

-Disposable gloves may be worn over the top of gloves BUT gloves will still be removed at the hand wash at the end of the visit, visitors should bag them and take home for washing.

ACTION POINTS FOR STAFF TO REMEMBER WHEN TAKING LAMBING EXPERIENCE TOURS:

Warnings:

Zoonoses, anyone pregnant?*

Warn about touching faces

Explain about washing gloves and cleaning clothes/shoes when home

Indicate where the Hand gel and plastic gloves are

Ensure towels used when holding lambs are washed/replaced between groups visiting

Pre packed snacks only. These are not allowed in the lambing shed. They must be eaten in the kitchen/dining area.

*Pregnant – speak to Moira before they come and discuss, entering sheep shed given disposable gloves, never touching a lamb/wet lamb,

Supervision

David is a trained Agri-Lecturer

Ruth is a GTCS trained teacher with PVG for local school work

Moira was an RGN

A member of staff should be with the group all the time

Any children will have their parents or teachers with them all the time.

We ask visitors to disclose disabilities, and use this information to tailor their visit as well as staff having extra vigilance

Action taken √	Vulnerable People	Potential Risks	Severity (H/M/L)	Likelihood (H/M/L)	Overall Risk (H/M/L)	Control Measures Comments	RATING (With Controls)
	All visitors arriving via car (occasionally on foot) or in a minibus	Falling. Crushing. Injury from other vehicles	M	M	M	Visitors park in the area designated. We will make the parking area surface level and safe as soon as is financially possible. In the meantime, warn visitors before they come and encourage any who might be more unstable to park on the concrete disabled spaces or get dropped off nearer the door.	L
	Children	Lost or disorientated.	M	M	M	Children are attending this event with their parents/carers and are with a farm guide at all times. Ensure that children know what to do if they get separated from the group.	L
	Pregnant woman	Toxoplasmosis Abortion	H	H	H	Visitors who are pregnant women are made aware of the risks associated with visiting a livestock farm where animals may be giving birth and make their own informed decision on whether to attend. http://www.hse.gov.uk/agriculture/zoonoses-data-sheets/toxoplasmosis.pdf Particular attention should be paid to a sheep farm at lambing time, as it is such an intense and concentrated period. Pregnant individuals must avoid all contact with sheep, lambs and surrounding pens and gates. Thorough hand washing is recommended. If visitors choose to attend they are given disposable gloves on entering the shed. They are given hand sanitiser and the farm guides ensure they have sanitised/washed hands and don't make contact with the pregnant woman. If boot washing or wheelchair washing needs to happen this can be done in the changing place. We will create an outdoor boot washing area near the playbarn	L
	All visitors to a farm with livestock	Excessively heavy rain increasing risk of E Coli 0157 Cryptosporidiosis	H	H	H	In case of excessively wet conditions farm visit will be cancelled.	L
	All visitors	Bio Security (When Scottish Government restrictions are in place, should an outbreak occur)	H	M	H	All footwear will be washed with a suitable disinfectant on arrival to farm as well as at end of visit. A copy of the applied disinfectants will be shared on our noticeboard. In case of excessively wet conditions the farm visit will be cancelled.	L
	Farm staff	Working alongside groups of visitors.	M	L	M	All staff should be made aware of visitors on site. Restricted movement of vehicles and machinery where necessary. As far as possible visitors should move to the shed via the parking area and farm road not crossing the farm yard.	L

Action taken √	Buildings and Structures - Hazards	Potential Risks	Severity (H/M/L)	Likelihood (H/M/L)	Overall Risk (H/M/L)	Control Measures Comments	RATING (With Controls)
	General – gates, fences, walking around farmyard.	Slips, trips & falls. Cuts, abrasions. Contamination – E Coli 0157 Other zoonoses Ingesting poisons	H	H	H	No eating or drinking outwith the special kitchen space. Restrict access. Discourage visitors from touching fences and gates. All baiting points secured (vermin control). Visitors are supervised as they move round the farm. Appropriate footwear to be worn by all persons. Supervised hand washing (with liquid soap and running water). Boot washing/disinfecting at end of visit.	L
	Manure heaps	Contamination – E Coli.	H	M	H	Exclude access. Supervision.	L
	Sheep dips, Livestock foot dips	Drowning. Vapour. Allergic Reaction if touched	H	M	H	Exclude access. Children not allowed to touch the equipment. Supervision	L
	Electric fences	Electric shock	M	L	M	Extreme care around electric fences, make sure all are aware. Either switch off, avoid fences, or supervision and maintain a safe distance.	L
	Barbed Wire	Cuts, infection, ripped clothing	M	L	M	Point out barbed fencing, maintain a safe distance and do not allow pupils to touch.	L
	Barns	Falling Objects. Slips, trips and falls. Dusty. Cuts & Abrasions. Zoonoses	H	M	H	Supervised access. Discourage children from touching items & walls in barn	L
	Hay & Straw	Dusts – Asthma. Falling. Entrapment. Suffocation.	H	M	H	Supervised access. Teachers should check children's medical condition before visit & bring any relevant medication.	L
	All buildings	a) Asbestos b) Fire c) Slips and trips due to fading light d) Structural weakness e) Electric shock	M	L	M	a) Farmer to inform if there are any areas on the farm where asbestos may be a problem. Establish any restricted areas/required actions by farmer b) Entry/exit points from each building to be discussed at pre-visit c) Keep to well-lit paths as light fades d) & e) farmer to maintain and inspect buildings	L

Action taken √	Machinery & Equipment - hazards	Potential Risks	Severity (H/M/L)	Likelihood (H/M/L)	Overall Risk (H/M/L)	Control Measures Comments	RATING (With Controls)
	Tractors & Fork Lifts, Harvesters Compressors Trailers ATV's – All Terrain Vehicles. Other general machinery (i.e. Feed Wagon, Slurry Spreader, Grass Cutter, Baler etc.)	Falling, cuts, bruises, struck, crushed, entanglement. Amputation due to power take off.	H	M	H	Restrict access & Supervision Machinery should be stored securely or locked away and not used when farm is visited. All keys must be removed from machinery. All mobile plant must be isolated when not in use/supervised. Ensure children do not go near or play on any machinery unless they have been specifically advised they can do so and then only under strict supervision Any vehicles that pupils are permitted to sit on must have the key removed, all obstacles/trip hazards within the tractor removed and the action be **supervised** A one way system should be used for entering and exiting tractor where possible Access/egress roads are never obstructed during visit to allow for emergency vehicles etc	L
	All stacked items inc. Pallets, bales, fertiliser bags etc	Struck Falling	H	M	H	Ensure stability by visual check prior to entry. View from safe distance. Strictly no climbing. Supervised access.	L
Action taken √	**Machinery & Equipment - hazards**	**Potential Risks**	**Severity (H/M/L)**	**Likelihood (H/M/L)**	**Overall Risk (H/M/L)**	**Control Measures Comments**	**RATING (With Controls)**
	Electrical equipment	Shock, burns.	M	L	M	Restrict access. Maintenance records, electrical supplies and equipment to be checked by the farmer. An ELCB or RCD must be used when demonstrating and using electrical equipment. Supervision.	L
	Loose equipment / Attachments	Entrapment and Crushing	H	M	H	Secured, flat or not on route	L
	Hand tools	Struck, slips, trips, falls, cuts & abrasions. Zoonoses	M	L	M	All hand tools to be removed from route during farm visit, except for demo purposes. Discourage children from touching hand tools. Supervision	L

Action taken √	Animals and Zoonoses	Potential Risks	Severity (H/M/L)	Likelihood (H/M/L)	Overall Risk (H/M/L)	Control Measures Comments	RATING (With Controls)
	Sheep (Touching – feeding Over friendly animals licking children)	Chlamydia Psittaci – afterbirth. E-Coli 0157, Orf – lesions, Bitten. Toxoplasmosis Salmonella	H	L	M	Any known zoonoses must be stated by the farmer. Infected livestock/areas should not be visited or the visit postponed. The farmer must update this information if circumstances change after the pre-visit and before the visit Disposable gloves may be considered. Discourage children from touching livestock or fencing. Explain to pupils that they cannot eat or drink without washing hands because of the risk of infection. Hands should also be kept away from face/mouth during the visit. Wash hands and footwear thoroughly before departure. Ensure that children's hands are cleaned after they remove their Wellington boots and contaminated clothes removed for washing. Teacher/ supervisor must supervise hand washing. Children to be made aware of the dangers from being bitten, knocked or trodden on. Fingers and hands must not be put through the railings or pen fencing. Warn the children about the dangers of walking behind an animal. Children must not make any sounds or movement which may frighten animals. Petting of animals only allowed in designated area and at the end of visit immediately prior to hand washing Dogs to be kept on leads or in kennel or house during visit. If TB is present; no petting or contact with the infected livestock and the basic rules of good personal hygiene should be reinforced (humans can be infected by inhalation or hand-to-mouth contact).	
	Vermin	Bitten Zoonoses – Weil's disease	M	L	M		
	Domestic – Dogs and Cats. (Touching.)	Bitten, scratched. Fleas	M	L	M		

Action taken √	Dangerous materials & substances – hazards	Potential Risks	Severity (H/M/L)	Likelihood (H/M/L)	Overall Risk (H/M/L)	Control Measures Comments	RATING (With Controls)
	Fuel storage	Inhalation - fumes, burns. Skin contact - burns	M	L	M	Exclude access. Supervision. Fuel locked away during visit.	L
	Animal feed	Ingestion – poisons. Contamination – E Coli. Nut allergies	M	L	M	Supervised access. No tasting. Supervised hand-washing. Teachers must be made aware that some animal feed may contain nuts or have been prepared in a factory that has nuts present. Wear disposable gloves (latex and non-latex) where appropriate.	L
	Flora and fauna	Ingestion – poisons. Skin contact – allergic reaction	M	L	M	Restrict access. Supervision. Make children aware of the risks of touching plants.	L
	Ticks	Lymes Disease	H	M	H	If in long grass, bracken or undergrowth all must wear long sleeved clothing and long trousers. Advise those participating to do a visual check for ticks post visit, if any are discovered then seek medical attention.	L
	Chemicals – pesticides / vet medicines	Ingestion – poison Skin contact – irritation and allergic reaction	H	L	H	Exclude access. Locked away in store.	L
	Fertiliser – liquid / granules	Ingestion. Burns. Skin contact – irritation & reaction.	H	M	H	View from safe distance No contact	L
	Chemicals in footbaths (Virkon)	Skin contact – burns, irritation and allergic reaction Inhalation- burns, irritation	H	L	H	Farmer must undertake COSHH assessment of 'active' chemicals and follow the manufacturer's instructions for use. Establish the cleanest route possible for the visit and apply chemicals to footbaths in advance.	L

Action taken √	Water Supply	Potential Risks	Severity (H/M/L)	Likelihood (H/M/L)	Overall Risk (H/M/L)	Control Measures Comments	RATING (With Controls)
	Water supply and hand washing	Ingestion – sickness. Skin contact – irritation and allergic reaction	M	L	M	Water sources at the farm must not be used for drinking or hand washing if the supply cannot be verified as potable. Hand-washing, using liquid soap and running water, (preferably warm but not essential) with a thorough wash (palms, backs of hands, fingers, thumbs, knuckles, nails etc) and dried with a clean paper towel which is then put in a bin Display handwashing technique posters near/above sinks NB. If illness follows ingestion, inhalation or contact with of any of the dangerous materials or substances mentioned above, first aid procedures should be followed and the emergency services contacted.	L

The aim of the Risk Assessment is to:

- Identify 'who' or 'what' is in danger or forms the danger i.e. 'The Vulnerable Person/Animal or Hazard'.
- Next identify the 'Risk' associated with the hazard.
- Then work out the 'Severity' of the 'Risk' (using the table below), the 'Likelihood' of the 'Risk' occurring (using the table below) and the 'Overall Risk' (again using the table below).
- Finally work out what you need to do to reduce the 'Overall Risk' to LOW and write this down under the 'Control Measurers' section.

For a visit to go ahead all the 'Ratings' must be 'LOW'

RISK ESTIMATION TABLE:

Severity	H	Fatality or major injury/damage.	**Likelihood**	H	Harm is certain to occur	**Overall Risk** (S x L)	H x H = **HIGH**	H x M = **HIGH**	H x L = MED
	M	Lost time / minor injury/damage		M	Harm will occur frequently		M x M = MED	M x L = MED	
	L	Minor injury/damage		L	Harm will seldom occur		L x L = LOW		

Responsibilities of Visitor and Farmer

Visitors Responsibilities

- ❑ Read the guidance contained in The Industry Code Of Practice: https://www.visitmyfarm.org/component/k2/339-industry-code-of-practice/339-industry-code-of-practice
- ❑ Check local authority guidelines and insurance for outdoor education visits
- ❑ Carry out a pre-visit in person or remotely and complete the risk assessment
- ❑ Ensure that all adult helpers are fully briefed and understand their role during the visit and have seen and understood the Risk Assessment
- ❑ Provide adequate supervision
- ❑ Make sure that one adult member of your group is responsible for first aid and the welfare of the pupils, preferably first aid trained
- ❑ Ensure that you have information on pupils' medical conditions
- ❑ Inform the class how to act on the farm including farm safety
- ❑ Check that cuts, grazes etc. on children's hands are covered with a waterproof dressing and replace at the end of the visit with a clean one
- ❑ All electronic equipment to be cleaned after visit
- ❑ Ensure everyone's hands are washed again after removing boots

Farmer's Responsibilities

- ❑ Read the guidance contained in The Industry Code Of Practice: https://www.visitmyfarm.org/component/k2/339-industry-code-of-practice/339-industry-code-of-practice
- ❑ Notify your insurer that you take farm visits
- ❑ Carry out risk assessment in line with procedures
- ❑ Carry out a pre-visit with the teacher
- ❑ Make sure that children can view any animals and machinery safely, in line with the risk assessment
- ❑ Provide hand washing and drying facilities
- ❑ Provide toilet facilities
- ❑ Provide footwear washing facilities and (if supplying the chemicals) The COSHH assessment form
- ❑ Verify with the representative on the day of the visit that the agreed control measures are in place
- ❑ Ensure appropriate emergency procedures are in place

ACCIDENT / INCIDENT / NEAR MISS REPORT FORM	
All accidents, incidents and near misses should be reported *whether they result in personal injury or not*, using this form.	
Name Farm involved:	Name of Organiser:
Local Authority area involved:	Contact number for Organiser:
Type of activity (e.g. farm visit):	Location of activity:
Date of activity:	Date & time of incident:
Location of incident:	Name of individual involved in incident:
Name of party / group :	Name of party / group:
Address of party / group involved:	Telephone number of party / group involved:
About the incident – what happened?	
Details of injury (if any): What action was taken? Was any treatment given at the scene (if so what materials were used in treatment)? If hospital treatment was needed, which hospital did the injured person go to? How did they get there?	
Please sign & date (the person filling in the form):	Date & signature of the person who has had the accident or the person who has loco parentis if the person involved is under 16:
Copy to injured person & one to be kept	